

Meeting Date	Agenda Item Number	Action	Person/s Responsible	Comments	Date Due	Date Completed	Status of Action
26/09/2023	10	Annual Staff Attendance Report - Director of People and Culture to collate costing information in relation to the cost of staff absence within the College and include National statistics, if available.	Director of People and Culture		01/09/2024		Live
28/11/2023	8	Annual Procurement Report - J Evans agreed to liaise with the Procurement Team and add the information requested by a Board member to the next Procurement Update Report; in terms of contracts under £4m, what percentage does the College receive community benefits for and the numbers involved.	Vice Principal Operations		01/11/2024		Live